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~~SECRET~~

26 July 1955

MEMORANDUM FOR: All Administrative Officers

FROM : Chief, Fiscal Division
Office of the Comptroller

Level II complete
11/15/00 - betty

SUBJECT : Explanation of Employee Statement of
Earnings and Deductions

1. Subsequent to the design of the Employee Statement of Earnings and Deductions for both the regular statement to be furnished each pay day (Form No. 456) and the special salmon color form designed to explain the factors of the retroactive pay adjustment, it has been decided to employ these forms by not showing separately the amounts pertaining to earnings for holiday work and overtime work. Accordingly, in any case where an amount is shown in the "overtime" block that amount will also include any earnings for holiday work performed.

2. Also, on Form No. 456, "additional earnings" will not be shown separately in the blocks headed "F.P.D.," "Premium Pay," "T.C.O.L.A." and "L.S.L."; instead a single amount for all types of "additional earnings" will be shown in the "L.S.L." block.

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